INCIDENT COMMAND SYSTEM for DISASTER MANAGEMENT
INTRODUCTORY WORKSHOP
11-12 January, 2006

Venue: Cinnamon Grand Hotel
77, Galle Road, Colombo 3, Sri Lanka

Facilitating Institution:
Disaster Management Centre, Sri Lanka

Implementing Agency:
United States Department of Agriculture, Forest Service (USFS)
through the
Indian Ocean Tsunami Warning System Program
Supported by
The United States Agency for International Development (USAID)

Workshop Objectives

- Share information on the Incident Command System (ICS) as practiced in the United States, the experience of India integrating the ICS into their disaster response system, and the recently developed Road Map for Disaster Management in Sri Lanka.
- Deliberate on adaptations or modifications needed to integrate the ICS into the disaster management system of Sri Lanka, with consideration of the unique cultural and government context of Sri Lanka.
- Develop a draft conceptual framework document with key elements for integrating the ICS into the disaster response system of Sri Lanka. Establish a core working group to refine the document in a form suitable for circulation among relevant Ministries for deliberation.
- Determine relevant United States Department of Agriculture Forest Service (USFS) technical expertise and partnership activities required to facilitate integrating the ICS into the disaster response system of Sri Lanka.

Tentative Program: Day 1, Wednesday, 11 January, 2006

Expected Outcome for Day 1:
Based on presentation materials and subsequent discussions, identify key elements of a draft framework model describing the integration of the ICS into the disaster response system of Sri Lanka.

Agenda Day 1

08:30 – 09:00   *Registration*
09:00 – 10:15   *Opening Session*

- *Welcome Address*
  - *Government of Sri Lanka*
  - *Government of the United States*
  - *Presentation: Workshop Background, Objectives, and Incident Command System Overview – USFS*

10:15 – 11:00   *Tea Break*
11:00 – 11:30   *Workshop Introduction and Overview*

- *Introductions of workshop participants - Facilitator*
- *Meetings and business arrangements - Facilitator*
- *Overview of workshop process and outcomes - USFS*
- *Review of workshop agenda - Facilitator*

11:30 – 12:00   *Presentation: Overview of the Sri Lankan Road Map for Disaster Management – Government of Sri Lanka*
12:00 - 13:00   *Presentation: "Incident Command System (ICS) as Practiced in the U.S." followed by Q&A and Discussion – USFS*
13:00 – 14:00   *Lunch*
14:00 – 14:45   *Presentation: "ICS Incident Management Teams as Practiced in the U.S." followed by Q&A/Discussion – USFS*
14:45 – 15:30   *Presentation: "ICS National Training and Certification System as Practiced in the U.S." followed by Q&A/Discussion – USFS*
15:30 – 16:15   *Presentation: India Experience and Process for Integrating the ICS into the Disaster Management System followed by Q&A / Discussion - Lal Bahadur Shastri National Academy of Administration, India*
16:15 – 16:30   *Tea Break*
16:30 – 18:00   *Plenary Discussion: Adaptations and Modifications of ICS System to suit Sri Lanka Government and Cultural Context – Facilitator*
                                    Identify core working group for evening assignment - Facilitator
Evening   *Core working group develop key elements of a "Draft Framework to Integrate ICS into the Sri Lanka Disaster Response System".*
19:00 – 20:00   *Dinner - informal discussions/interactions*

Tentative Program: Day 2, Thursday, 12 January, 2006

Expected Outcome for Day 2:
Based on presentation materials and discussions, refine and flesh out the key points of a draft framework model describing both the integration of the ICS into the disaster response system of Sri Lanka, and the road map of partnership activities to achieve this vision.

Agenda Day 2:

09:00 – 10:00	*Presentation: Key elements of a "Draft Framework to Integrate ICS into the Sri Lanka Disaster Response System" followed by Q&A – Core Working Group*
10:00 – 11:30	*Small Group Discussions: Deliberations on the key elements of a "Draft Framework to Integrate ICS into the Sri Lanka Disaster Response System"*
11:30 – 11:45	*Tea Break*
11:45 – 13:00	*Small Group Report-Out to Plenary: Deliberations on the key elements of a "Draft Framework to Integrate ICS into the Sri Lanka Disaster Response System"*
13:00 – 14:00	*Lunch*
14:00 – 14:30	*Plenary discussion: Synthesis of "Draft Framework to Integrate ICS into the Sri Lanka Disaster Response System"*
14:30 - 15:00	*Presentation: "USDA Forest Service Training and Support Services for ICS" – USFS*
15:00 – 15:15	*Tea Break*
15:15 – 16:15	*Small Group Discussion and Report Out to Plenary: Deliberations on a "road map" to integrate ICS into the Sri Lanka disaster response system? What can the USDA Forest Service provide to assist this effort?*
16:15 – 16:30	*Plenary: Identification of core work group for follow-up work and concluding remarks*